

## JOB DESCRIPTION

POSITION: CHILDCARE TEACHER

POSITIONS SUPERVISED: Childcare Assistant

BROAD FUNCTION: To teach the childcare classes and direct the assistants in their classroom activities; to ensure safe and age appropriate activities in the childcare rooms; to provide reports and information to the Childcare Director.

RESPONSIBILITY AND AUTHORITY: The daycare teacher will work with the Childcare Director to:

- Create a Christian environment for the children and coworker's.
- Develop curriculum and activities age appropriate to the classroom.
- Develop and maintain supportive relationships with families.
- Participate with children in prayers, songs and interact with children during free time; (join in play) and greet children.
- Continue ongoing training in issues of childcare and development.
- Comply with operating and State of Michigan policies, use time out discipline and redirecting techniques appropriately.
- Insure compliance of the daily schedule and room conditions with licensing requirements.
- Plan and assist with outside activities and group activities.
- Attend staff meetings.
- Maintain communication with parents and provide programs to involve families in the classroom.
- Provide physical care and cleaning of young children as required.

REPORTS TO: Childcare Director

EMPLOYMENT STATUS: This is a full-time salaried position or full-time hourly position.